

ANNEX E: PARTNERSHIP STATEMENT

The partnership statement must be signed by an authorized person.

A partnership is a relationship of substance between two or more organisations involving shared responsibilities in undertaking the action funded in the framework of Kolarctic CBC Programme 2014-2020 (Managing Authority, Regional Council of Lapland). To ensure that the action runs smoothly, the Managing Authority requires all partners to acknowledge this by agreeing to the principles of good partnership practice set out below.

1. All partners must have read the application form and understood what their role in the action will be before the application is submitted to the Managing Authority.
2. All partners must have read the standard Grant Contract and understood what their respective obligations under the contract will be if the grant is awarded. They authorise the Lead Partner to sign the contract with the Managing Authority and represent them in all dealings with the Managing Authority in the context of the action's implementation.
3. The applicant must consult with its partners regularly and keep them fully informed of the progress of the action.
4. All partners have a right to receive copies of the reports - narrative and financial - made to the Managing Authority.
5. Partners are responsible to provide the Lead Partner with needed documents related to the clarifications and reports to the Managing Authority in time.
6. Proposals for substantial changes to the action (e.g. activities, partners, etc.) should be agreed by the partners before being submitted to the Managing Authority. Where no such agreement can be reached, the applicant must indicate this when submitting changes for approval to the Managing Authority.
7. Where the Lead Partner or Partner does not have its headquarters in the country where the action is implemented, the partners must agree before the end of the action, on an equitable distribution of equipment, vehicles and supplies for the action purchased with the EU grant among local partners or the final beneficiaries of the action.
8. Partner is committed to finance the project (own contribution)

with the amount of € _____ ,

which is equal to the _____ % of the net eligible costs of the partner.

Final amount of the own contribution is calculated from the total approved costs using the above mentioned percentage.

I have read and approved the contents of the proposal submitted to the Managing Authority. I undertake to comply with the principles of good partnership practice.

Date and place:	
Organisation:	
Name:	
Position:	
Signature:	