

## Kolarctic CBC 2014-2020

### ADMINISTRATIVE AND ELIGIBILITY CHECK of the application to be conducted by the MA / BO

**Project number**  
**Name of the project**  
**Name of Lead Partner**

#### Classification information

|  |         |        |
|--|---------|--------|
| The project is a Large Infrastructure Project (Infrastructure component over 2,5 million Euro) | Yes ( ) | No ( ) |
| The project is not LIP but the infrastructural component of the project exceeds 1 Million E    | Yes ( ) | No ( ) |
| The project includes and investment component  | Yes ( ) | No ( ) |
| The project has actors from outside the programme core area?                                   | Yes ( ) | No ( ) |
| Project keywords (to be filled in in PROMAS)   |         |        |
| Number of participating countries  |         |        |

#### Administrative Check

|  |         |        |
|--|---------|--------|
| An electronic version of the proposal has been sent via PROMAS-system before the end of the call for proposals | Yes ( ) | No ( ) |
| One original, printed application has been submitted to the Joint Managing Authority                           | Yes ( ) | No ( ) |
| The application and its annexes are written in English   | Yes ( ) | No ( ) |

| Annexes and their content  |                   | Date of request | Deadline for submission | Date of submission |
|--|-------------------|-----------------|-------------------------|--------------------|
| <b>Annex A: Budget specification form is submitted in PROMAS</b> | Yes ( )    No ( ) |                 |                         |                    |
| 4.1. The budget is given in EUR                                  | Yes ( )    No ( ) |                 |                         |                    |

|  |         |        |  |  |  |
|--|---------|--------|--|--|--|
| 4.2. Annex A: "1. Budget TOTAL" sheet is filled in   | Yes ( ) | No ( ) |  |  |  |
| 4.3 Annex A: "1.1.-1.4. Budget per country" sheets are filled in   | Yes ( ) | No ( ) |  |  |  |
| 4.4 Annex A: "1.5. Budget by Partners" sheet are filled in   | Yes ( ) | No ( ) |  |  |  |
| 4.5 Annex A: Amounts indicated in "1.Budget TOTAL" sheet are equal with the amounts in the "1.1.-1.4. Budget per country" sheets   | Yes ( ) | No ( ) |  |  |  |
| 4.6 Annex A, "1.Budget TOTAL": Indirect costs are included. If YES, the Indirect costs on the project level are max 7% of 7. Subtotal direct eligible costs excluding costs of 6. Infrastructure investments | Yes ( ) | No ( ) |  |  |  |
| 4.7 Annex A: "2. Financing plan" sheet is filled in  | Yes ( ) | No ( ) |  |  |  |
| 4.8 Annex A, "2. Financing plan": EU financing is requested. If YES, the financing is max 50% of FI+SW+RU Net eligible costs   | Yes ( ) | No ( ) |  |  |  |
| 4.9 Annex A, "2. Financing plan": Norwegian Kolarctic financing is requested. If YES, the financing is max 50% of NO Net eligible costs  | Yes ( ) | No ( ) |  |  |  |
| 4.10 Annex A, "2. Financing plan": State co-financing is requested. If YES, the financing is max 40% of FI+RU Net eligible costs   | Yes ( ) | No ( ) |  |  |  |
| 4.11 Annex A, "2. Financing plan": Own contribution is included. If YES, the own contribution is minimum 10% of Net eligible costs on the project level  | Yes ( ) | No ( ) |  |  |  |
| 4.12 Annex A, "2. Financing plan": Co-financing from other sources is included   | Yes ( ) | No ( ) |  |  |  |
| 4.13 Annex A, "2. Financing plan": Net eligible costs is equal with the Total Financing on the project level   | Yes ( ) | No ( ) |  |  |  |

|   |         |        |  |  |  |
|---|---------|--------|--|--|--|
| 4.14 Annex A, "2. Financing plan": Net eligible costs is equal with the Total Financing on the country level  | Yes ( ) | No ( ) |  |  |  |
| 4.15 Annex A: "1.Budget TOTAL" is equal with the "Project Budget" in PROMAS   | Yes ( ) | No ( ) |  |  |  |
| 4.16 Annex A: "2. Financing plan" is equal with the "Financing Plan" in PROMAS  | Yes ( ) | No ( ) |  |  |  |
| <b>5. Annex B: Logical framework is submitted in PROMAS</b>   | Yes ( ) | No ( ) |  |  |  |
| <b>6. Annex C: the registration certificates from all partners are submitted in PROMAS</b>  | Yes ( ) | No ( ) |  |  |  |
| <b>7. Annex D: State co-financing or Norwegian Kolarctic financing from Russian and / Finnish and / Norwegian partners are submitted in PROMAS</b>                    | Yes ( ) | No ( ) |  |  |  |
| 7.1 Amount of State co-financing or Norwegian Kolarctic financing indicated in the Annex(s) D is equal with the amounts indicated in the Annex A: "2. Financing plan" | Yes ( ) | No ( ) |  |  |  |
| 7.2 The original signed Annex(s) D has been submitted to the Managing Authority   | Yes ( ) | No ( ) |  |  |  |
| <b>8. Annex E Partnership statements from all partners are submitted in PROMAS</b>  | Yes ( ) | No ( ) |  |  |  |
| 8.1 The sum of the own contribution indicated in the Annex E is equal/or is not less than total amount of the own contribution specified in the Annex A               | Yes ( ) | No ( ) |  |  |  |
| 8.2 The original signed Annex(s) E has been submitted to the Managing Authority   | Yes ( ) | No ( ) |  |  |  |

|   |         |        |  |  |  |
|---|---------|--------|--|--|--|
| <b>9. Annex F: Result Indicators is submitted in PROMAS</b>   | Yes ( ) | No ( ) |  |  |  |
| 10. Grant application includes the information on the applied co-financing from other sources (public financier-organizations). The applicant shall inform the Managing Authority on the availability of co-financing (decision from public financier-organizations) before the JMC meeting on [date] | Yes ( ) | No ( ) |  |  |  |
| <b>11. Annex G:</b> Decision (copy) of the state aid within the de minimis conditions (if applicable)   | Yes ( ) | No ( ) |  |  |  |
| <b>12. Annex H:</b> Building permit or any other permits needed for implementation of the project (if applicable)   | Yes ( ) | No ( ) |  |  |  |
| <b>13. Annex I:</b> Specification of Infrastructure Investment (if applicable)  | Yes ( ) | No ( ) |  |  |  |

|  |         |        |
|--|---------|--------|
| <b>14.</b> The project fits min. one of the programme thematic objectives  | Yes ( ) | No ( ) |
| <b>15.</b> The project actions are aimed at the programme area   | Yes ( ) | No ( ) |
| <b>16.</b> Geographical eligibility: The project has a partner from the Russian part of the programme area   | Yes ( ) | No ( ) |
| <b>17.</b> Geographical eligibility: the project has a partner from the EU part of the programme area OR Norway  | Yes ( ) | No ( ) |
| <b>18.</b> If the project is a bilateral project between Norway and Russia, the eligible activities are oil and gas industry or fisheries  | Yes ( ) | No ( ) |
| <b>20.</b> Eligibility of the planned costs: the planned costs are eligible vs. the list of eligible costs given in the JOP (Joint Operational Programme, Kolarctic CBC Programme, 5.10 Rules on eligibility of expenditure) | Yes ( ) | No ( ) |

**Result**  
**Date**  
**Signature**